

CURRICULUM VITAE
OF
MD. SAHADAT HOSSAIN
Shakura N. R. Tower, House No: 160,
1st Floor, Road No: 08,
Shah Garib Ullah Housing Society,
Khulshi, Chittagong.
Email: rumon.bbl@gmail.com
Contract Number: +880 1717-027689.



CAREER OBJECTIVE

Aiming to be employed where strong sense of responsibility, willingness to learn & growth are being valued characteristically and ready to work extensive hours of time & also able to adopt in stress working condition.

Professional Experiences:

1. **Assistant Vice President-Branch Manager**, Branch Banking Division, Anowara Branch, Meghna Bank PLC., Chittagong. (1st July 2023 – Present).

Key Responsibilities:

- Monitoring branch team activities and monitoring their individual performances and guided there to increases their performances day by day.
- Manage branch priority portfolio & average balance growth.
- Loan file analysis & inspection of all documentation of loan file.
- monitoring branch expenses and increases branches income
- Also monitoring branch compliances.

Achievements:

I have got great contribution in 1st quarter of 2023. 1st quarter my branch deposit growth was 331%. In rural branches my branch was hold 1st position in 2nd quarter of 2023. 2nd quarter my branch deposit growth was 421%. In August 2023 my branch achieved highest deposit growth 458% in single month. In 2023 my branch total deposit growth achieved 248%. In rural branches my branch achieved rating in deposit net growth was 2nd position (2023). In 2024 my branch total deposit growth achieved 17cr. And last quarter of 2024 my branch achieved deposit growth 201%. Now total deposit portfolio almost 97cr. And CASA deposit almost 50% of total deposit.

2. **First Assistant Vice President-Branch Manager**, Branch Banking Division, Anowara Branch, Meghna Bank PLC., Chittagong. (1st March 2021 – 30th June 2023).

Key Responsibilities:

- Monitoring branch team activities and monitoring their individual performances and guided there to increases their performances day by day.
- Manage branch priority portfolio & average balance growth.
- Loan file analysis & inspection of all documentation of loan file.
- monitoring branch expenses and increases branches income.
- Also monitoring branch compliances.

Achievements:

I have got great contribution in 2021, 2022 and my branch performances rating was excellent. In 2021 my branch deposit net growth percentage 107% and total deposit net growth 21.22cr. In 2022 my branch deposit net growth percentage 102% and total deposit net growth 20.16cr. In 48 branches of Meghna Bank Ltd. my branch achieved rating in deposit net growth was 11th position (2021) and 13th position (2022).

- 3. Senior Executive Officer-Relationship Manager**, Branches-Retail Banking Division, O.R. Nizam Road Branch, The City Bank Ltd., Chittagong. (12th May 2019 – 28th February 2021).

Key Responsibilities:

- Manage my deposit and loan portfolio.
- Monitoring my performances and try to grow my portfolio day by day.
- Delight customer with highest quality of services
- Replying different client queries over the counter.
- Activities about customer service, Account opening, KYC maintaining.
- Checking of FDR, Savings & CASA account form.
- Checking foreign currency transactions for residing Bangladesh people in aboard & make the payment as per process & policy.

Achievements:

I have got great contribution in 02 Year's respectively 2019 & 2020 & last 02 years' performance Rating was excellent & outstanding. In July 2019 I have increased my deposit portfolio 737% and in September 2020 I have increased my Islamic deposit growth (Manarah) 565%.

- 4. Relationship Manager, Priority Clients-Retail Banking Division**, Nasirabad Branch, Standard Chartered Bank, Chittagong. (17th September 2017 – 9th May 2019).

Key Responsibilities:

- Manage my deposit and loan portfolio.
- Monitoring my performances and try to grow my priority portfolio day by day.
- Delight customer with highest quality of services
- Replying different client queries over the counter.
- Activities about customer service, Account opening, KYC maintaining.
- Checking of FDR, Savings & CASA account form.

Achievements:

I have got great contribution in 2018-2019 and country first in February 2018 all types of asset (Islamic SME Finance, Home Loan & Personal Loan), country first Islamic (Saadiq) auto finance in September 2018 & March 2019. In 2018 my performance rating was outstanding.

- 5. Relationship Officer, Branch Banking-Retail Banking Division**, CDA Avenue Branch, BRAC Bank Limited, Chittagong. (09th December 2012 - 14th September 2017).

Key Responsibilities:

- Manage my deposit and loan portfolio.
- Monitoring my performances and try to grow my portfolio day by day.

- Delight customer with highest quality of services.
- Replying different client queries over the counter.
- Activities about customer service, Account opening, KYC maintaining.
- Checking of FDR, Savings & CASA account form.
- Queries and account related problems and finding solutions.

Achievements:

I have got great contribution in 02 Year's respectively 2015 & 2016. And last 03 years my performance rating was excellent & outstanding.

Professional Training:

Branch Banking Orientation, Anti Money Laundering, Service Quality, Fraud & Forgery, Foundation Program of Banking, Account Opening & KYC, Retail Product, Land Documentation, Home Loan Documentation, **AML & CFT training in 2021 (Meghna Bank Ltd.) & BIM Training (Banking Foundation Course-2017-BRAC Bank Ltd. & Branch Management-2021-Meghna Bank Ltd.)**

Additional qualifications:

- o Completed internship from **EXIM Bank Limited on General Banking** duration for three Months.
- o Able to make calculations quickly and accurately.
- o Good communication & interpersonal skill.

Personal Information's

Father's Name : Md. Abu Taher

Mother Name : Kunsuma Taher

Date of Birth : 01 December 1987

Religion : Islam

Marital Status : Married

Permanent Address : Vill- Mohammad Pur, P.O. Joara, PS- Chandaniash, Chittagong.

Present Address : Shakura N.R. Tower, House No: 160, 1st Floor, Road No: 08, Shah Garib Ullah Housing Society, Khulshi, Chittagong.

Educational Qualifications

Qualifications	Name of Institute / Board	CGPA / Division	Year
EMBA	Southern University of Bangladesh	CGPA 3.50	Year-2013
BBA	BGC Trust University Bangladesh	CGPA 2.75	Year-2011
HSC	Chittagong Urea Fertilizer School & College	GPA 3.70	Year-2006
SSC	Chittagong Urea Fertilizer School & College	GPA 3.31	Year-2004

Strength

I am able to maintain a consistently high standard of work under pressure & also good team member and leader.

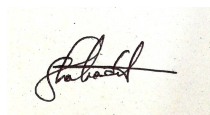
Computer Literacy Sound knowledge on PC based application along with E-mail & Internet Browsing.

Hobbies and Interest Music, Cricket, Web Surfing, Reading, Public Relation & Social activities.

References

Mehedi Hasan Chowdhury
SVP & Branch Manager
United Commercial Bank Ltd,
Chawkbazar Branch,
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Mobile: 01713120970

Md. Faridul Alam
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Signature